




## CIRCULAR

All the Members of IQAC are requested to attend the IQAC meeting on 14/03/2024.

Meeting will be held in Conference Hall at 1:30 pm.

### AGENDA

1. Review and confirmation of the minutes of the Meeting held on 5/12/2023.
2. Acknowledgement and appreciation of NAAC – A+ Grade with 3.3 CGPA.
3. Opening view by the members of IQAC & HOD's.
4. To plan Alumni meet and Parent Teacher Meeting.
5. Preparation and submission of AQAR 2023-24.
6. Department wise Coordinators for AQAR.
7. Discussion on Increase in Intake for the upcoming Academic Year.
8. Discussion on Bridging Gap of Industry-Institute.
9. Review of faculty requirements for the academic year 2024-25.
10. Strengthening the T&P and arranging industrial training for students.
11. Any other points with the permission of chair.

  
Dean-IQAC

Dean  
Internal Quality Assurance Cell  
Vignans Institute of Management & Technology For Women  
Kondapur (V), Ghatkesar (M), Medchal-Malkajgiri (Dt)-501301  
Telangana State

Copy to :

CEO: For Kind Information

Principal/Chairman IQAC

HOD's of All Departments

IQAC Members





## MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the meeting of IQAC Cell held on 14-03-2024 at 1:30 P.M at Conference Hall under the chair of Dr.G.Apparao Naidu, Chairman IQAC.

The Chairperson Dr.G.Apparao Naidu requested all the members for open house discussion on agendas.

### **AGENDA 1: Review and confirmation of the minutes of the Previous Meeting held on 05/12/2024.**

The minutes of the previous IQAC Meeting were placed in the meeting, were reviewed and confirmed after discussion.

### **AGENDA 2: Acknowledgement and appreciation of NAAC – A+ Grade with 3.3 CGPA.**

Principal/Chairman-IQAC, Dr. G. Apparao Naidu, expressed heartfelt appreciation for the collective efforts of the faculty, staff, and stakeholders in achieving the prestigious NAAC A+ grade with an impressive 3.3 CGPA, recognizing it as a testimony to the institution's commitment to academic excellence and quality standards.

### **AGENDA 3: Opening view by the members of IQAC & HOD's.**

Members and HOD's presented their view on the activities conducted in the odd semester of 2023-24.HOD's appreciated the efforts put by every faculty in the accreditation process and put forward their valuable suggestions for further implementation.

### **AGENDA 4: To plan Alumni meet and Parent Teacher Meeting.**

Discussions were made on organizing Alumni Meet and Parent Teacher Meeting and decided to conduct meet. It is also decided to encourage alumni to register in the college alumni association, personalized outreach through emails and messages, organizing interactive events like webinars or reunions, and highlighting the benefits of membership, such as networking opportunities and staying connected with the institution.

### **AGENDA 5: Preparation and submission of AQAR 2023-24.**

The AQAR for the session 2023-24 is to be submitted by the end November 2024.The various activities development programs and best practices held during the session were reviewed.

### **AGENDA 6: Department wise Coordinators for AQAR.**

The format of AQAR has been discussed and it is decided to identify department wise coordinators for AQAR.

### **AGENDA 7: Discussion on Increase in Intake for the upcoming Academic Year.**

Members discussed about the increasing of our intake emerging fields such as AIML, DS and CSE.



### AGENDA 8: Discussion on Bridging Gap of Industry-Institute.

It is discussed that we need to initiate further measures for bridging the gap between Industry and the Institute. Steps should be taken for exploring the possibilities of activities such as Internship, Industry Projects, Guest /Expert Lecture, Placements, etc. Also, further efforts are required for Identification of Industry for MoUs / Consultancy /Collaborative work.

### AGENDA 9: Review of faculty requirements for the academic year 2024-25

HOD's presented their data about the Faculty Requirement and it is decided to recruit new faculty to full fill the requirement.

### AGENDA 10: Strengthening the T&P and arranging industrial training for students.

Discussions were made to strengthen the college's training and placement activities and arranging industrial training for students. Members further added that more interdisciplinary projects can be undertaken for creating awareness.

As there were no other points to be discussed Dr.Rajesh G Dean, IQAC concluded meeting with a formal vote of thanks to all the members.

DEAN, IQAC

Dean

Internal Quality Assurance Cell

Vignans Institute of Management & Technology For Women

Kondapur (V), Ghatkesar (M), Medchal-Malkajgiri (D)-501301

Telangana State

PRINCIPAL/CHAIRMAN, IQAC

Principal

Vignans Institute of Management & Technology For Women

Kondapur (V), Ghatkesar (M), Medchal-Malkajgiri (D)-501301

Telangana State



# VIGNAN'S INSTITUTE OF MANAGEMENT AND TECHNOLOGY FOR WOMEN

(Sponsored by Lavu Educational Society)

[Affiliated to JNTUH, Hyderabad & Approved by AICTE, New Delhi]

Kondapur (V), Ghatkesar (M), Medchal - Malkajgiri (D) - 501 301. Phone: 96529 10002/3



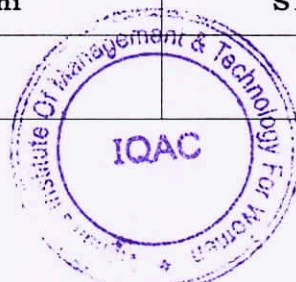
## MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

DATE: 14/03/2024

VENUE: CONFERENCE HALL ,VMTW

### MEMBERS PRESENT

SL.NO	NAME	DESIGNATION	SIGNATURE
1.	Dr. G. Apparao Naidu	PRINCIPAL	
2.	Dr.B.Phijik	DEAN ACADEMICS & HOD-IT	
3.	Dr.P.Rajendra Prasad	DEAN EXAMINATIONS	
4.	Dr.T.Srinivasulu	DEAN ADMINISTRATION	
5.	Dr.C.Srinivasa Kumar	DEAN IT SERVICES	
6.	Dr.Srija K	DEAN STUDENT AFFAIRS & ALUMNI	
7.	Dr.C .Udaya Kiran	PRINCIPAL,SAMSKRUTHI COLLEGE OF ENGINEERING AND TECHNOLOGY	<i>Joined through online.</i> 
8.	Mrs.M Parimala	HOD-CSE	
9.	Mr.P.Harikrishna	HOD-ECE	
10.	Dr.S.Rangaswamy	HOD-CSE-AI&ML	
11.	Dr.M.Vishnu Vardhana	HOD-DS	
12.	Dr.R.Sridhar	HOD-BSH	
13.	Mr.V Satish Sri Raj	TPO	
14.	Mr.E.Nagaraju	ASSISSTANT PROFESSOR	
15.	Mrs.K.Helini	ASSOCIATE PROFESSOR	
16.	Mrs.G Niramala	ASSISSTANT PROFESSOR	
17.	Dr. Krishnaveni	SOCIAL WORKER	
18.	Mr.Sreedhar Naidu Banki	STAFF SOFTWARE ENGINEER,GAP IT SERVICES INDIA PVT. LTD, HYDERABAD	
19.	E S Akhila	STUDENT MEMBER	
20.	A.Likhitha	STUDENT MEMBER	
21.	Ms.Ch.Shivani	STUDENT MEMBER	
22.	Ms.B Tejaswini	STUDENT MEMBER	
23.	Dr.G.Rajesh	DEAN IQAC	





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VMTW/ IQAC / 2023-24/MEETING/1

01/12/2023

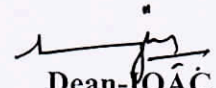
## CIRCULAR

All the Members of IQAC are requested to attend the IQAC meeting on 05/12/2023.

Meeting will be held in IQAC at 2:00 pm.

### AGENDA

1. Review and confirmation of the minutes of the Meeting held on 7/08/2023.
2. Discussions over comments received from NAAC peer team visit.
3. Training program for Faculty on Outcome Based Education.
4. Association Activities and Other Club Activities.
5. Updation of Website.
6. Measures for personality development of the students.
7. Review of Academic Result and Action plan for improvement.
8. Any other point with the permission of chair.

  
Dean-IQAC

Dean

Internal Quality Assurance Cell  
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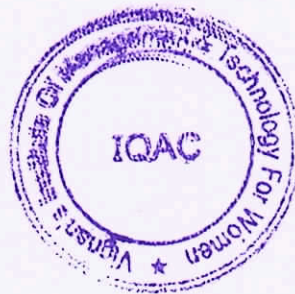
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HOD's of All Departments

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## MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the meeting of IQAC Cell held on 05-12-2023 at 2:00 P.M at IQAC CELL under the chair of Dr.G.Apparao Naidu, Chairman IQAC.

The Chairperson Dr.G.Apparao Naidu requested all the members for open house discussion on agendas.

### **AGENDA 1: Review and confirmation of the minutes of the Previous Meeting held on 07/08/2023.**

The minutes of the previous IQAC Meeting were placed in the meeting, were reviewed and confirmed after discussion.

### **AGENDA 2: Discussions over comments received from NAAC peer team visit.**

Discussions on NAAC peer team visit recommendations for quality improvement of the institute were made. Suggestions from NAAC peer team were to strengthen of R&D Division, to improve core sector placements efforts to be kept on faculty Publications.

### **AGENDA 3: Training program for Faculty on Outcome Based Education**

It is proposed to organize a workshop for faculty on Outcome Based Education.

### **AGENDA 4: Association Activities and Other Club Activities.**

IQAC insisted to inaugurate various associations, cells, clubs and student chapters and proposed to conduct various programmes.

### **AGENDA 5: Updation of Institution Website.**

Discussions were made on Website updation and resolved that it shall be updated continuously with all the activities on time to time.

### **AGENDA 6: Measures for personality development of the students.**

Student representatives expressed a view that many of the students lag in communication skills. They suggested to enhance activities to improve soft skills, communication skills, personality development and confidence building activities.

### **AGENDA 7: Review of Academic Result and Action plan for improvement.**

A review of previous Academic years results were taken. It is discussed that for a few subjects, there is a need to improve the results.

As there were no other points to be discussed Dr.Rajesh G Dean, IQAC concluded meeting with a formal vote of thanks to all the members.

  
DEAN, IQAC  
Dean

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Vignan's Institute of Management & Technology For Women

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Telangana State

  
PRINCIPAL/CHAIRMAN, IQAC  
Principal

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## MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

DATE: 05/12/2023

VENUE: IQAC,VMTW

### MEMBERS PRESENT

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1.	Dr. G. Apparao Naidu	PRINCIPAL	
2.	Dr.B.Phijik	DEAN ACADEMICS & HOD-IT	
3.	Dr.P.Rajendra Prasad	DEAN EXAMINATIONS	
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8.	Mrs.M Parimala	HOD-CSE	
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23.	Dr.G.Rajesh	DEAN IQAC	